

Coastal Cancer Center, a Medical Oncology practice in Myrtle Beach, SC is searching for a **Director of Finance** to join their team.

In this position, the successful candidate will be a reliable professional with a knowledge of all accounting, financial and business principles and will be responsible for all aspects of the financial operations.

#### Responsibilities

- Directs all general accounting functions including general ledger maintenance, tax payments, fixed assets, monthly financial statement preparation, monthly variance analysis and accounts payable functions.
- Directs all statistical analysis and reporting including monthly operating and medical management statistics.
- Oversees general accounting and cash management functions.
- Analyzes expenditures, develops financing strategies and ensures appropriate income/cash flow.
- Prepares and reviews departmental financial statements with Board of Directors, provides assistance and presents information at meetings as requested.
- Analyzes, prepares, and presents monthly financial statements to management and Board of Directors.
- Develops and maintains effective systems of general accounting and cost determination and reporting.
- Maintains all companies' insurance policies and the company's 401K plan.

#### Requirements

- In-depth knowledge of corporate finance and accounting principles and laws
- Proficient in the use of MS Office, accounting and tax software
- Excellent organizational, communication and leadership skills
- BS/BA in accounting, finance or relevant field
- CPA preferred
- 5+ years of accounting experience
- A passion for getting things done, attention to details and a desire for continual process improvement

#### About Coastal Cancer Center

Coastal Cancer Center is a growing physician owned organization comprised of 15 physicians and advanced practice providers in the specialties of medical oncology and hematology with offices in Myrtle Beach, Conway, Loris and Murrells Inlet, SC. Services provided are diagnostic imaging, laboratory, pharmacy and chemotherapy administration.

Submit resume to HR Director at [dhopper@coastalcancercenter.com](mailto:dhopper@coastalcancercenter.com)