

WESLEY COMMONS



Wesley Commons, a Continuing Care Retirement Community, located in Greenwood, SC, is seeking an Accounting Manager to handle and supervise all duties related to the business office function including A/P, A/R and billing, payroll, fixed assets and cash management. This position will be responsible for timely general ledger postings and closings to ensure accurate financial reports, budgets and annual audits.

Qualified candidates should possess a Bachelor's Degree in Accounting or Business or equivalent work experience. Six to eight years' experience in long-term care, senior housing, healthcare or hospitality preferred. Candidates must possess experience with financial analysis, budgeting and computer applications. Strong interpersonal and communication skills, along with excellent analytical, time management and computer skills are required.

Wesley Commons offers competitive wages and a comprehensive benefits package including health, short and long-term disability, life insurance and 403b retirement plan. A Wellness Complex is also located on site and is available free of charge for employee use.

Candidates may email their resume to applicants@wesleycommons.org or apply online via our website at: wesleycommons.org/careers

Wesley Commons is an equal opportunity employer.