

Gordon H. Riella, CPA
33 Simplicity Drive
Murrells Inlet, SC 29576
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Profile

Experienced accounting professional, team oriented, deadline sensitive, with excellent multi-tasking and communication skills, performs a wide range of accounting, auditing, and income tax functions efficiently and accurately. Computer skills include Microsoft Word, Excel, PowerPoint, Outlook, Access, ATX, Turbo tax, and many Internet applications.

Core Competencies

Financial Statement Preparation Payroll, Sales, and Excise Taxes
GAAP and OCBOA IRS Audit Representation
Federal and State Income Taxes Medicare / Medicaid Reporting
Loan Packages and Financing Non Profit Organizations
Inventory Control and estimation Staff Management
Financial forecasting and budgeting Full Charge Bookkeeping

Professional Experience

Gordon H. Riella, CPA Stonington, Ct and Murrells Inlet. SC
2005-2009
Proprietor

Federal and State Income tax planning and preparation
Real-estate Accounting and Management
Estate Planning and Preparation
Full charge Bookkeeping and Accounting
Internal Auditing
Retail management
Available for special assignments and per Diem arrangements

Joseph J. Riella & Co. Certified Public Accountants Waterford, CT 1984-2005
Partner

- Assisted clients with tax, investment, acquisition, and estate planning.
- Hired, trained, managed, and assigned staff to firm engagements.
- Resolved questions and disputes with firm clientele.
- Reviewed all Financial Statements and Income Taxes to assure compliance
- Consulted with firm partners as to acceptance and continuance of Clients.
- Managed firm sales and collections.

Senior Accountant 1980-1984

- Supervised staff during for audit field work at client offices.
- Completed such documentation as required by Quality Standards.
- Prepared Financial Statements and Income Tax returns for all types of individuals and business entities. (C Corps, S corps, LLC's , LLP's, Ect.)
- Spearheaded the organization of a Public charity including all State and Federal filings under IRC 509a2 for not for profit status.
- Prepared journal entries, adjustments, ledgers, and trial balances.

Junior Accountant 1978-1980

- Executed all routine accounting and full charge bookkeeping functions.

Education

Bachelor of Science – Accounting – Quinnipiac University
Hamden, CT

Associate in Science – Business Administration-Dow Jones Award Winner
Mitchell College, New London, CT

Certified Public Accountant Certificates Connecticut and Florida