

Ashton Grayson "Biff" Blocker, CPA

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- OBJECTIVE** Secure a part-time tax accounting position at a public accounting firm for the 2012 tax season. Looking to provide a firm with additional preparation capacity on a seasonal basis.
- QUALIFICATIONS** Strong accounting knowledge and background.
Detail oriented and efficient
Strong analytical ability
Proficient in Word, Excel, Outlook, QuickBooks, Peachtree, Adobe PDFlyer, CCH Tax Research Network, CCH Engagement, CCH Engagement Plus, Caseware, Prosystems Tax, Perform Plus III.
- EXPERIENCE** **Senior Accountant, August 2010 to Present**
Joint Municipal Water & Sewer Commission, Lexington, SC
Assist the Finance Director with tasks/projects as assigned. Prepare monthly Budget v. Actual Reports for department heads as well as unaudited financial statements. Review accounts payable for correct entry into accounting system. Responsible for all insurance claims filings. Responsible for keeping Tap Book Entry System up to date. Assist with annual Budget preparation process. Assist with Annual Report filing and audit process.
- Tax Staff, January 2010 to May 2010**
WebsterRogers, Charleston, SC
Continued to develop tax accounting skills through tax return preparation, mainly focusing on Partnerships, S-Corporations and Individual Tax Returns. Gained experience in using QuickBooks and Creative Solutions bookkeeping software by adjusting client books through adjusting journal entries when necessary. Served as resource to interns during busy season by using tax knowledge and experience using tax software to help them work through questions or other problems.
- Tax Staff, August 2007 – June 2009**
Elliott Davis, Columbia, SC
Worked in small teams to complete income tax returns for corporations, partnerships, individuals, gift tax returns, trusts and non-profits. Assisted in various bookkeeping duties (i.e. bank reconciliations, posting journal entries, compilation). Researched and drafted response letters to notices from IRS and Department of Revenue for review by manager and/or partner. Participated in recruiting through Beta Alpha Psi.
- EDUCATION** *Master of Accountancy – Taxation Track, May 2007*
University of South Carolina, Columbia, SC
GPA: 3.550
- Bachelor of Science in Business Administration*
University of South Carolina, Columbia, SC
Major: Accounting & Finance
Directed Study: Political Science
GPA: 3.797 (Magna Cum Laude)
- MEMBERSHIPS** AICPA, SCACPA, GFOA, GFOASC
- CERTIFICATIONS** SC CPA License #7662