

**CHELSEA PETERSON**  
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## OBJECTIVE

My goal is to participate in an internship from May through August of 2011 that will allow me to utilize my degree in Accounting as well as my excellent interpersonal skills.

## EDUCATION

MOORE SCHOOL OF BUSINESS, University of South Carolina Columbia, SC USA  
**Bachelor of Science, Business Administration** May 2011  
**Major:** Accounting  
**Minor:** Sociology  
**GPA:** 3.597  
**Major GPA:** 3.13  
**Awards:** South Carolina Life Scholarship, Deans List Scholarship, Alpha Lambda Delta Honors Fraternity, National Society of Collegiate Scholars, Gamma Sigma Alpha Greek Honors Society

## EXPERIENCE

DARDEN RESTAURANTS – LONGHORN STEAKHOUSE Pineville, SC USA  
**Waitress** May 2008 - Present  
Provided customers with the optimal dining experience in a friendly, relaxed atmosphere.

- Increased efficiency and minimized customer wait time utilizing a team approach.
- Acquired loyal, repeat customer business by responding quickly and cheerfully to customer requests.
- Promoted new and additional items, resulting in an increase in profits.

DELTA ZETA SORORITY Columbia, SC USA  
**New Member Leader** August 2009 - November 2009  
Guided new members through the transition period between their decision to join the organization and initiation.

- Organized a contact system between 200 Initiates and 93 New Members to ensure organization and participation by all.
- Coordinated an activity for a smaller group of 15-18 girls each week.
- Taught new members the meaning of membership and the values the organization was built upon.

CROWDER CONSTRUCTION COMPANY Charlotte, NC USA  
**Job Clerk** June 2004 - August 2004  
Assisted Human Resources Department in organizing records and reaching out to employees.

- Input employee insurance information into human resources archives to validate plan reimbursement.
- Prepared companywide mailings on new company policies to keep employees up to date on benefit plan.

## IT SKILLS

Microsoft Office: Word, Excel, PowerPoint, Outlook

## ACTIVITIES

Delta Zeta Sorority, University of South Carolina  
Emerging Leaders Program I and II, University of South Carolina  
Animal Protection League - Volunteer  
Harvest Hope Food Bank - Volunteer  
Service Learning Program – Organized League of Women Voters Meeting  
Economics Club, University of South Carolina