

Matthew C. Collier

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171 Moultrie St.
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EDUCATION

The Citadel, The Military College of South Carolina
Bachelor of Science, Business Administration, Concentration in Accounting
Minor: **Spanish** May 2012 (Expected)
GPA In Major: 4.00 **Cumulative GPA: 3.78**

EXPERIENCE

Manager: Sugar Mill Pool, Upstate Pool Management, Greenville, SC, May 2009-August 2009

- Prepared and organized lifeguard schedules
- Managed crew of three lifeguards
- Worked with patrons in order to have positive impact on community

Waiter: On the Border Mexican Cantina, Greenville, SC, October 2007-January 2008

- Ensured the satisfaction of up to 15 customers
- Gained beneficial experience working with people

LEADERSHIP EXPERIENCE

Battalion Sergeant Major, April 2010-Present

- Responsible for monitoring all activities, policies, and performance and appearance of 426 cadets.
- Focus on the individual training of fourth-class cadets

Code of Conduct Officer, The Citadel Lacrosse, April 2010-Present

- Enforced and maintained conduct standards upon team of 27 players
- Served on the team's disciplinary council

Battalion Operations Clerk, January 2010-April 2010

- Responsible for planning, training, and operations for 426 cadets
- Demonstrated effective leadership and operations management skills

Company Clerk, August 2009-December 2009

- Coordinated and supervised 25 sophomore cadets in academic and military matters
- Collected and organized company strength and status reports results involving 98 cadets to university administration
- Collected and organized company mail

Riverside High School Lacrosse Team Captain, January 2008-May 2008

- Managed 30 players and led team to state playoffs to win fourth place
- Ensured team represented the school in a positive manner

STUDY ABROAD Alcala University-Madrid, Spain, June 2010

HONORS/ACTIVITIES

Dean's List

Awarded by Semester, >3.2 GPA

Gold Star List

Awarded by Semester, >3.7 GPA

The Honors Program

Strenuous Curriculum Offered to Outstanding Students

President's List

For having made the Dean's list and Commandant's List

Commandant's List

For exceptional meritorious conduct in the performance of Military duties

Star of the West Scholar

Grant received to study abroad to enrich academic experience and plans upon graduation

Academic Portfolio and References: Available Upon Request